## **Cancellation Policy**

We are grateful that so many of our patients realize how important keeping their dental appointments are to maintaining good dental health. We understand that sometimes things get in the way and appointments need to be canceled. As we start a new year, we'd like to take this opportunity to remind you of our policy on missed or rescheduled appointments.

To assist our patients, we provide reminders of upcoming appointments by email, text, and phone 1 week prior to an appointment and then provide a courtesy call 3 days prior to any appointment that is not confirmed. Any appointment that is not confirmed 2 business days before will be taken off our schedule. We require a verbal or written confirmation for all appointments in our office.

You may reschedule or cancel an appointment with 2 business days notice with no additional charge. Any missed appointment or a cancellation that is less than 2 business days notice will be subject to a **<u>\$50.00</u>** cancellation fee.

Keep in mind that regular cleanings and dental treatment are imperative in maintaining good oral health. Research has shown a very strong link between dental health and your overall health. So, please remember to reschedule any missed appointment at your earliest convenience.

Our patients and their oral health are important to us. Please let us know how we can make it easier for you to maintain your regular dental appointments.

I have read and understand the cancellation policy. I understand it is my responsibility to call and confirm my appointment along with giving at least a 24 hour notification if I cannot make my appointment that is scheduled.

Signature

Date